



Alfer Sea School

Sailing Course Enrolment Form - 2009/2010

Course Date Requested

PLEASE NOTE: All courses start on a Sunday evening at 6pm

Course Requested (please tick) ° Summer, 1st April - 30th September • Winter, 1st October - 31st March

<input type="radio"/>	1	Competent Crew (5 days)	£495 •	£545 °
<input type="radio"/>	2	Day Skipper (Tidal) Practical Course (5 days)	£495 •	£545 °
<input type="radio"/>	3	Coastal Skipper (Tidal) Practical Course (5 days)	£495 •	£545 °
<input type="radio"/>	4	Yachtmaster Offshore/Coastal skipper Preparation Course and Examination (6 days) (Exam fees: Yachtmaster £163, Coastal Skipper £142)	£590 •	£645 ° (excluding exam fees)
<input type="radio"/>	5	Two Week RYA Day Skipper/Coastal Skipper (Tidal) (12 days)	£899 •	£999 °
<input type="radio"/>	6	RYA VHF/SRC course (1 day)	£120 (inc RYA exam fee)	
<input type="radio"/>	7	RYA / DTp Basic Sea Survival for small craft (1 day)	£130 (inc lunch)	
<input type="radio"/>	8	RYA First Aid / EFR Primary Care (1 day)	£99	
<input type="radio"/>	9	RYA Diesel Engine Maintenance (1 day)	£99	
<input type="radio"/>	10	Advanced Training Option (5 days)	£599	
<input type="radio"/>	11	International Certificate of Competence	1 day from £250 or 5 days from £495	
<input type="radio"/>	12	BYT - Fast Track 16 weeks	£7600	
<input type="radio"/>	13	Whole Boat Skippered Charter (course/holiday) (5 days)	£2200 per week (excluding evening meals)	
<input type="radio"/>	14	Luxury Yacht Charter	£1000 per day	£2350 weekend
<input type="radio"/>	15	Adventure trips to the Balearics/Canaries (14 days)	from £899	

If Coastal Skipper, do you require an RYA Practical Course Completion Cert. or RYA/DoT Exam Please tick the box if you would like to receive a 10% discount for sharing a cabin. Valid for all residential courses. Subject to availability

Personal details

Forenames

Surname

Title

Address

Postcode

Home tel

Mobile

E mail address

(Please include international codes)

Date of birth

(Minimum age for crew is 16 years)

Nationality

Note: Non EU citizens may be required to obtain a Visa for entry into Morocco prior to the start of their course.

Next of Kin

Name & address

Home tel

Mobile

E mail address

(Please include international codes)

Number of people in your party

Please complete a separate enrolment form for each person in your party.

Alfer Sea School, Suite 5, International House, Bell Lane, PO Box 178, Gibraltar.

T: + 34 629 681 803 F: + 350 200 74016 E: info@alferseaschool.com W: www.alferseaschool.com





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Payment: **A non refundable** deposit of 25% of the course cost is to be paid, once Alfer Sea School has acknowledged availability on the course/dates you have requested. **Note:** Your course shall only be confirmed and booking made firm when we have received your deposit. The payment balance must be made 2 calendar months prior to the start of the course. For bookings within two calendar months, full payment must be made on confirmation of availability. (Please note the course price does NOT include flights, travel/medical insurance & the cost of 4 evening meals & drinks ashore, but does include, 1 evening meal, all breakfasts, lunches, use of wet weather gear and accommodation on board for all the duration of the course.)

Cancellation policy

Where payment has been made and cancellation is requested:

- between 6-8 weeks of the start of the course, 90% of the monies paid (excluding deposit) will be refunded
- between 4-6 weeks of the start of the course, 50% of the monies paid (excluding deposit) will be refunded
- between 2-4 weeks of the start of the course, 25% of the monies paid (excluding deposit) will be refunded

There will be no refund for cancellations made 2 weeks prior to the start of the course.

Methods of payment:

Please identify and or complete details for your chosen method. Please note that Skippered charters must be paid for by 1 member of the party only, we cannot accept multiple individual payments for this option.

Please note: If you wish to pay in Euros please contact Alfer direct using the details at the bottom of this page.

UK Cheque

You can pay by taking your cheque into any branch of Barclays and paying it into the following account:

Account Name: Alfer Sea School Ltd

Sort code: 20-47-35

Account number: 40948721

Please advise us of the date and location that you paid the cheque in.

Bank Transfer

You can transfer inter-bank to the following account:

Account Name: Alfer Sea School Ltd

Sort code: 20-47-35

Account number: 40948721

The account is held with
Barclays International Corporate Services, P.O. Box 391,
Bowater House, 68 Knightsbridge, London, SW1X 7NT.
IBAN number is: GB81BARC20473540948721

Credit Card

Visa/Mastercard

(Please be advised that a 2.5% commission will be added)

Number

Expiry date

Issue date

Security Code

Debit card details

Switch/Maestro/Electron/Delta/Solo

(No Commission will be added)

Number

Issue No.

(switch only)

Expiry date

Issue date

Security Code

PLEASE INCLUDE 3 DIGIT SECURITY CODE AS WE CANNOT PROCESS PAYMENT WITHOUT THIS.

Please make sure you use your name as the reference on all transfers.

Flights: Full details will be given on your Joining Instructions, but we would recommend that you do NOT book your flight prior to confirmation from us that you have been accepted on your course.



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Insurance

You are advised to bring with you your European Health Insurance Card, as this is needed in Gibraltar and Spain for medical treatment. You may wish to consider purchasing medical insurance as the European Health Insurance Card is not applicable in Morocco. In addition we would suggest that you take out travel insurance.

Can you swim?

Yes No If yes, please identify whether your swimming ability is basic competent

Wet weather gear

We recommend that you provide your own. If this is not possible then please identify the size you require so that we can make it available.

S M L

Vegetarian/special dietary requirements *(please specify)*

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Personal statement

So that we can ensure that you get the best out of your chosen course, we would appreciate it if, in the space below, you would give a brief overview of your sailing experience to date, and an indication of your personal objectives for this course.

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Where did you hear about us?

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Note: If you wish to discuss any issues prior to, or following completion of this Course Enrolment Form, please feel free to telephone Alan Robinson: + 34 629 681 803 T: + 34 956 614 460 (available between 9am and 7pm UK time)

Please then fax the completed forms (pages 1-5) to our office on +350 200 74016.





Alfer Sea School
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Terms and conditions:

1. No member of crew or visitor to bring aboard any yacht belonging to Alfer Sea School Limited any drugs, substances, objects or contraband, apart from prescribed medication. Any person so doing shall indemnify Alfer Sea School and the Skipper against all legal action, impoundment and loss so incurred.
2. Any crew member or visitor found in possession of any drugs, substances, objects or contraband will be put ashore immediately, irrespective of the country or location, and Alfer Sea School will not reimburse, or in any way be responsible, for any costs incurred for travel or other expenses.
3. On all matters that might arise during a course, the decision of the Skipper is final.
4. Alfer Sea School will not accept claims in respect of, and shall not be liable for claims or expenses caused by, circumstances beyond its control, including sickness, accidents, travel delays, weather, strikes, war, civil disturbance, either prior to or during a course.
5. In the event that Alfer Sea School has to cancel a course for reasons other than those in point 4 above, the Company shall be liable to refund fees paid in respect of the course and will not be liable for other incidental expenses. However, wherever possible, the client will be offered alternative course dates.
6. Alfer Sea School will not pass clients' details on to other schools when courses are fully booked. We will, however, give the contact details of other schools in the area.
7. In the event that a dispute is not settled by mutual agreement, it is agreed that the RYA will arbitrate and that the decision shall be final. It is also agreed that wherever the dispute occurred both the client and Alfer Sea School shall be governed by English law.
8. Alfer will not tolerate aggressive behavior, verbally or physically. Any incidents will result in the removal of the perpetrator from the school, with no reimbursement, without regard to location. Alfer will not be liable to any resulting costs.

Undertaking

I understand and accept the terms and conditions given above. I understand that I am taking the course at my own risk, and I agree to comply with all the safety requirements. I understand that cabin allocation is random and that, where necessary, I might be required to occupy a berth in the saloon.

Signed

Date

(Please complete the accompanying Health Declaration form)





Alfer Sea School
Health Declaration



I, (full name in capitals)

am receiving the following medical treatment at the present time (if none, please write none)

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I am aware that I must bring any medication with me on the course.

I declare that to the best of my knowledge I am not suffering from epilepsy, disability, giddy spells, asthma, diabetes, angina or other heart condition, and that I am fit to participate in the course.

I understand that by declaring illnesses or medical conditions this will not necessarily prevent me from taking a full part in the course, but that it is important that the Director and Skipper are aware of any potential problems.

I am aware that I should consult my General Practitioner if I am in any doubt about my fitness to take part in a practical course.

Signed

Date





Alfer Sea School

Course Information & Joining Instructions

We look forward to welcoming you on to our course. We hope that the following information will be helpful to you with your planning.

Joining Location

Our boats are moored in Marina Bay, pier 3. It is possible to either walk to Marina Bay (approximately 10 minutes) or catch a taxi from opposite the airport. If you decide to walk then turn left out of the airport and walk across the runway. After the garage, at the roundabout, take an immediate right and walk down this road for 5 minutes. After the small BMW show room take a right into Marina Bay (currently building works taking place). With your back to the restaurants, our boats can be found on the left hand side of the first pontoon on the right.

It would be really helpful if you could let us know which flight you are on. We are generally around the boats from 5.30pm on the Sunday afternoon but you are very welcome to drop your bags on either boat if you arrive before then. We will allocate cabins at 6pm

Flight information to Gibraltar

There are many different airlines that fly into Malaga at competitive prices. It is possible to travel by bus to La Linea or taxis are also available on arrival outside the terminal costing circa 150 Euros.

On arrival in Gibraltar, taxis are available from the frontier / airport. Ask for Marina Bay and the cost is circa £4.

Hotels (see also the hotels & hostels section, the Gibraltar Tourist website www.gibraltar.gi/tourism)

The Rock Hotel - 4 star – 00 350 200 73000	www.rockhotelgibraltar.com
The Elliott Hotel - 4 star – 00 350 200 70500	www.gibraltar.gi/eliott hotel
The Caleta Hotel - 4 star – 00 350 200 76501	www.caletahotel.com
The Continental Hotel - 2 star – 00 350 200 76900	
The Cannon Hotel - 2 star – 00 350 200 51711	www.cannonhotel.gi

Car hire in Gibraltar

If you decide to spend some time in Spain either side of your course with us then it is possible to hire a car in Gibraltar. Details as follows:

Avis – 00 350 200 75552/avis@gibnet.gi

Budget Rent A Car – 00 350 200 79666/www.budgetgibraltar.com / info@budgetgibraltar.com

Hertz Rent A Car – 00 350 200 42737

It is usually possible to arrange to collect your car from the airport.

You can also arrange for a hire car at Malaga Airport, either through prior booking e.g. through the Internet or else on arrival.

Taxis

You cannot hail a taxi in Gibraltar, you either get one from a taxi stand – on the road between the Frontier and the Airport, on Casemates Hill at Casemates Square, at Cathedral Square by the C of E Cathedral, beside John Mackintosh Square along Main Street near the RC Cathedral, by the Trafalgar Cemetery at the South end of Main Street through Southport Gates – or you telephone 00 350 200 70027

Clothing

You will be provided with a life jacket, safety harness and wet weather gear, if you identified that you needed this on your Enrolment Form.

Bring appropriate clothing with you for the season. In the summer it is advisable to bring a fleece as it can get chilly at night at sea. Please refer to our checklist 'What to bring'.

You will need deck shoes or non-marking (white-sole) trainers. No high heels are allowed onboard.

All bedding is provided, (no sleeping bags required), but you will need to bring your own towel and toiletries. Do remember that you will need to bring your sunglasses, sun block and hat or other head gear. These are necessary whenever the sun shines – even in the winter!

Luggage

Please do not pack your belongings in hard suitcases or in bags with wheels as these damage the deck and are difficult to stow away.



Alfer Sea School

Course Information & Joining Instructions

Money

In Gibraltar the pound is on a par to GBP – so UK coins and notes can be used. (Try not to take Gibraltar notes back to the UK with you, as shops in the UK will not accept them and Banks may charge to exchange them.)

As you will also be visiting Spain and Morocco, you will need Euros in Spain and Dirhams in Morocco. You may wish to exchange your money in Gibraltar as the exchange rate is usually better than in the UK. Credit cards can be used in all three countries. Remember that prior to starting the course, non EU citizens may be required to obtain a Visa for entry into Morocco.

Medication

You are asked to bring with you your own preferred 'homely' remedies for sea sickness, sun protection, headaches, general aches and pains etc. Do remember also to bring any prescription medicines that you take.

In addition to tablets for sea sickness, ginger, and pressure point wrist bands have been found to be helpful to some people.

Meals

Breakfast and lunch are provided on board every day of your course, and evening meals on 1 of the nights. If you have identified any special dietary needs on the enrolment form then these will be catered for. You will be required to pay for any food or drinks that you purchase ashore.

Music

Please do bring with you your favourite CDs, as the Instructors do get fed up with their own collections!

Duty free

It is usually cheaper to buy duty free goods in Gibraltar. There are many shops, particularly down Main Street where you can buy alcohol, perfume and cosmetics, tobacco, cameras, watches etc. However, as Gibraltar is not in the Customs Union, you are limited in the amount of duty free goods you can take out, whether by air from Gibraltar or across the land frontier into Spain.

Tourist attractions in Gibraltar

Whether you want to spend a few days exploring Gibraltar, or whether your family come with you and stay on 'dry land', there are a variety of activities you can undertake –

- Take the Cable Car from Alameda Gardens to the Apes Den at the top of the Rock
- Go on a Rock Tour in a taxi to the top of the Rock to visit St Michael's Cave, the Siege Tunnels, Moorish Castle and to see the Apes (actually Barbary Macaque monkeys)
- See the Dolphins – there are at least three different types of boats based in Marina Bay which take visitors out into the Bay
- Go to the Beach – on the East side of the Rock at Eastern Beach, Catalan Bay and Sandy Bay, on the West side Rosia Bay, Camp Bay, Little Bay and Western Beach (do choose the side away from the direction the wind is blowing!)
- Visit the Trafalgar Cemetery through Southport Gates at the far end of Main Street
- Take a walk through the Alameda Gardens
- Visit the 100 Ton Gun on Rosia Road
- Go to Europa Point and the Shrine of Our Lady of Europe
- Visit the Museum in Bomb House Lane
- Watch the Guard Change at the Convent – the Governor's residence at the South end of Main Street
- Sample a drink or two in a bar on either of the Marinas (Marina Bay and Queensway Quay), in Casemates Square or down Main Street and watch the world go by
- And of course, go shopping down Main Street and in the side streets off it (take care though, as the UK shops – M&S, BHS, Mothercare etc. - usually charge more for their goods than in the UK)

For further assistance, there are Tourist Information Offices in Casemates Square and at Duke of Kent House (beside the Children's playground and the Church of England Cathedral)

Reading material

It is recommended that, if you want to get maximum value from your time with Alfer Sea School, you read one or more of the following -

- RYA Shorebased and Practical Course notes for your particular course



Alfer Sea School

Course Information & Joining Instructions

- RYA Book of Navigation
- Sail and Rig Tuning - Fernhurst
- Heavy Weather Sailing – Peter Blake (Pub. K. Adlard Coles)

Websites which feature Gibraltar

The following are a selection of websites which give information about Gibraltar –

www.bakertillygibraltar.gi
www.gibraltar.gov.gi
www.gibraltar.gi
www.budgettravel.com/gibraltar
www.goeurope.about.com/cs/gibraltar

Further information

Please do not hesitate to contact us by e mail – info@alferseaschool.com if there is any additional information you require, or if there are questions to which you would like answers prior to the start of your course.

If you would prefer to telephone, then please feel free to do so:

Alan Robinson, + 34 629 68 18 03,

T: + 34 956 614 460 (available between 9am and 7pm UK time).

Checklist of what to bring

- Towel
- Swimming kit
- Washing kit and Toiletries
- Shorts
- T-Shirts
- Long sleeve sailing top
- Quick drying trousers (jeans are not particularly good)
- Brimmed hat
- Soft (non marking) shoes
- Street shoes
- Sun screen (we wear total block for lips, nose and ears and factor 30 elsewhere)
- Sun glasses
- Ear plugs if sharing a cabin!
- Personal sea sickness remedies if needed.
- Personal medicines
- Smart casual clothes for our 'runs ashore' in the evening.
- Favourite CDs
- Camera
- Fleece/warm jumper for night sails
- Comfy long trousers for wearing under wet weather gear (towelling tracksuit bottoms are ideal)
- Socks
- Underwear etc
- Sailing gloves
- Don't forget to bring extra clothing/gloves if you get cold easily, or it's between October - March

For your information/reminder

- As well as running a 12 volt system around the boat, we have a 240 volt circuit for running laptops, hairdryers etc when moored.
- If you would like to bring your own navigational tools (i.e. handheld GPS, plotters etc) we will endeavour to increase your level of expertise with them.
- Most nights are spent in marinas with excellent shower facilities. As a back up, however, we also have a hot and cold pressurised shower on board.
- Gibraltar's currency is pounds sterling; Spain's is the Euro (which can also be used in Morocco). All major credit and debit cards are widely accepted.
- Visitors from outside of Europe might require a Visa to visit Morocco.

Unfortunately it is not possible to accommodate students overnight on the boats before or after their sailing courses. We would therefore recommend booking the daytime Sunday flights and the Friday evening flights or arranging a hotel for any additional nights required in Gibraltar. Obviously where students are doing courses with us that are longer than 5 days, weekend accommodation on the boats is included.